

Exhibitor Information

You may sign up for an exhibit space on-line at www.cai-rmc.org. Open the Spring Showcase and Trade Show event and you'll find that there are three options for exhibitors:

- 1) **CAI Member - Business Partner / Exhibit Space**
(\$695.25)
- 2) **CAI Member - Business Partner / DOUBLE Exhibit Space**
(\$1,500.00)
- 3) **Non-Member Exhibit Space**
(\$952.75)

- Our processes are no longer paper based as we have shifted to an environmentally friendly process that is compatible with our event app. Registrations must be completed on-line.

- Please fill out your exhibitor registration information. The registration will allow you to input additional staff members at that time. One staff member is included with one exhibit space. Any additional staff will need to be paid for, regardless of how long they intend to stay. Each additional staff member is \$67. Breakfast and lunch are included with registrations.

- A portion of each registration will go to a participating charity. Our event this year will be very different than in years past. We have chosen to partner with three charities that will be present at the event. A portion of the registrations will be given to these charities. This is a small way that we, as an organization, are giving back to our local community.

- Exhibit spaces will be assigned on a lottery basis. On February 15 at 9am, the Spring Showcase committee will conduct the lottery drawing. Exhibit spaces will be assigned randomly. Those exhibitors who have purchased a DOUBLE exhibit space will be drawn from a different selection as they require different coordination. DOUBLE spaces will be on the interior end of isles and will be drawn randomly from the designated lots.

- Each exhibit space is 10'x10'. Spaces are piped and draped. Each space comes with a 8' rectangular table and two chairs.

- The National Western Complex does not provide set up/tear down service and does not require to be involved (which many of you will find pleasing). Please plan accordingly with enough of your own staff to help you carry your belongings.

- Detailed information regarding booth set-up and tear-down will be sent to exhibitors following exhibit lottery drawing on February 15.

- Free WiFi access will be available to all exhibitors and attendees.

- Parking is free to all exhibitors and attendees. More information will be given on February 15 in terms of loading/unloading, etc...

- Mystery booths will be available to purchase after February 15. Information will be sent out along with the aforementioned details on February 15.



Program Schedule:

9:00 - 10:00 a.m. Registration / Breakfast

10:00 - 11:00 a.m. Session A (1 State / CMCA Credit) I-70 Expansion

11:00 - 2:30 p.m. Trade Show

*12:00 - 1:00 p.m. Lunch

2:30 - 3:30 p.m. Session B (1 State / CMCA Credit) Hyperloop

3:30 - 4:30 p.m. Prizes / Happy Hour

Questions? Email Bridget:
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