

THE FUTURE IS COMING →

→ **MONDAY SEPTEMBER 14**
VAIL MARRIOTT MOUNTAIN RESORT
715 WEST LIONSHEAD CIRCLE • VAIL, CO 81657



SPONSORED BY



THE FUTURE IS COMING

Get your firm in front of Colorado's Rocky Mountain decision makers in the Community Association Industry! Reach potential clients and visit with your existing clients "all in one day, in one place." The CAI-RMC Mountain Conference and Trade Show is the largest trade show in the Colorado Mountains, dedicated to the education of Community Associations.

EVENT SCHEDULE

- 7:30–9:00am** Registration and Attendee Check-In
- 8:00–9:00am** Continental Breakfast & Exhibitor Time
- 9:00–10:00am** Morning General Session
- 10:00–10:30am** Trade Show & Break
- 10:30–11:30am** Morning Breakout Educational Sessions
- 11:30–1:00pm** Luncheon in the Exhibit Hall
- 1:00–2:00pm** Afternoon Breakout Sessions
- 2:00–2:30pm** Trade Show & Break
- 2:30–3:30pm** Afternoon General Session
- 3:30–4:30pm** Closing Reception & Prize Drawings

EXHIBITOR/BOOTH INFORMATION

BOOTH DESCRIPTION: The exhibit space is approximately 7' x 7' and includes one (1) 6' x 30" draped and skirted table, two (2) chairs, and one (1) wastebasket. The Trade Show is not "Piped and Draped."
***Note for Large Displays:** Please notify the CAI-RMC office before the show if you have a larger exhibit by notating it on the form, as it may impact your booth location.

BOOTH PRICING:

Member Rate: \$400

Non-Member Rate: \$650

Exhibit booths include: One staff admission.

Reduced Registration for Additional Staff: \$45 each

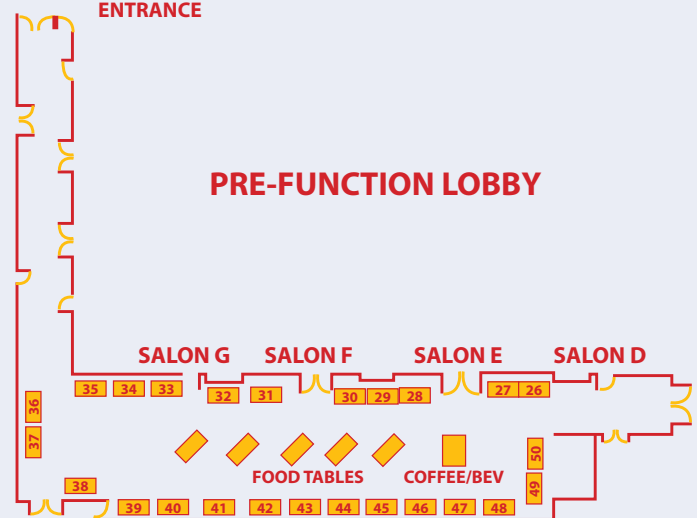
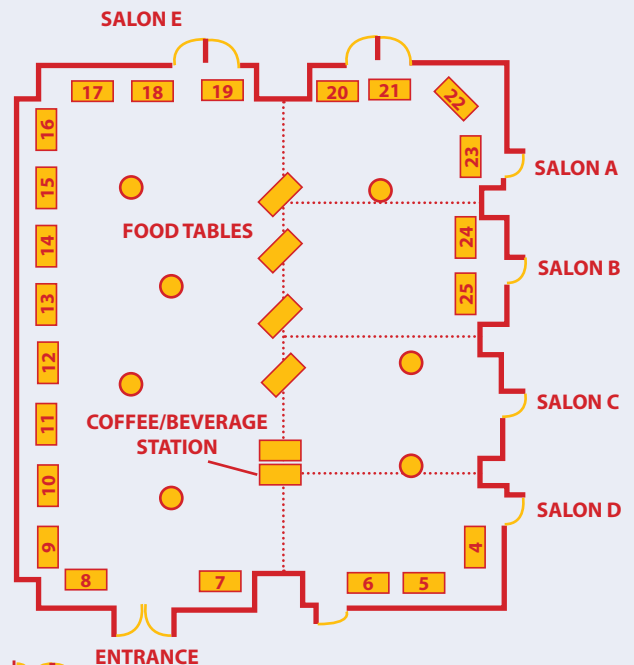
Electrical Outlet: \$60

ON-SALE DATE & BOOTH ASSIGNMENTS: Booths go on sale **Tuesday, July 28, 2015 at 10:00am**. Indicate your first three booth choices on the order form. Booths will be assigned to all paid registrants on a first-come, first served basis starting at 10:00am on July 28, 2015. Final assignment will be made by the CAI-RMC office to accommodate the best interests of the Trade Show and all decisions are final. Payment for booth is due with registration. Unpaid booths will be forfeited. A waiting list will be established when booths are sold out. Any forfeited or cancelled booths will be offered to those firms on the waiting list.

LISTING IN CONFERENCE PROGRAM: All exhibitors will be listed in the conference program alphabetically by company name. This listing will reference booth location on map.

PARKING: There will be discounted parking available. The hotel is valet only (there is no self parking) and the rate is \$10 per day. You may park nearby at the complimentary public parking lot in Lionshead (which is a 5 minute walk).

SET-UP AND TEAR-DOWN: Early set-up is encouraged **Sunday, September 13th from 4:30pm–7:30pm**. Day of set up on **Monday, September 14th is 6:00–8:00am**. Exhibits will be open from **8:00 am until 4:30 pm**. Tear-down will be from **4:30 pm to 6:30 pm**.



THEME

Exhibitors are encouraged to have fun with this year's theme: **Back To The Future!** See what you can do have fun with the concept while promoting your brand. If you need help with creativity, contact the chapter office and we'll be happy to brainstorm with you.

LODGING INFORMATION

FACILITIES: Venue: The CAI-RMC Mountain Conference & Trade Show is being held at **The Vail Marriott Mountain Resort**—a new location this year! The luxurious Vail Marriott Mountain Resort epitomizes the Vail experience and is located at the base of Vail Mountain. Consider staying the night before and / or after the conference and skip the stress!

SPECIAL HOTEL RATE: Book your room by **Monday, August 15th** and get your room for \$119 per night! Call the hotel at 877-622-3140.

SPONSORSHIP INFORMATION

There are just a few sponsorship opportunities remaining for the 2015 Mountain Conference & Trade Show! Call the Chapter Office at **720-943-8606** or email bridget@HOA-Colorado.org to inquire about the opportunities before they're gone.

For questions or more information: Visit cai-rmc.org or call 720-943-8606



2015 MOUNTAIN CONFERENCE EXHIBITOR REGISTRATION FORM

EXHIBITOR INFORMATION

COMPANY NAME (Exactly how you want it listed)

CONTACT NAME (Person responsible for all event specific contact)

BILLING ADDRESS

CITY STATE ZIP

BUSINESS PHONE MOBILE

CONTACT EMAIL (Primary email for all correspondence)

CAI-RMC MEMBER? YES NO

EXHIBITOR ORDER

_____ QTY. MEMBER BOOTH @ \$400

_____ QTY. NON-MEMBER BOOTH @ \$650

PREFERRED BOOTH CHOICES:

#1 _____ #2 _____ #3 _____

ADD ELECTRICITY @ \$50

ADDITIONAL STAFF @ \$45 per person

List additional staff:

TOTAL ORDER FOR EXHIBITOR \$ _____

ACKNOWLEDGEMENT & AUTHORIZATION

We hereby apply for exhibit space at this event. We understand that this application becomes a contract when signed. We agree to comply with the official rules and guidelines on the back of this registration form and with all conditions, rules, and regulations of the event venue.

EXHIBITOR SERVICE CATEGORY

Please indicate your product / service category (2 maximum)

- | | |
|---|--|
| <input type="checkbox"/> Accountant / CPA | <input type="checkbox"/> Maintenance |
| <input type="checkbox"/> Architects / Architectural Review | <input type="checkbox"/> Management Company |
| <input type="checkbox"/> Asphalt / Concrete | <input type="checkbox"/> Newsletters, Publications, Printing |
| <input type="checkbox"/> Attorney | <input type="checkbox"/> Painting & Wall Covering |
| <input type="checkbox"/> Banking & Financial Services | <input type="checkbox"/> Pest Control |
| <input type="checkbox"/> Builder / Developer | <input type="checkbox"/> Pet Waste Removal |
| <input type="checkbox"/> Consulting | <input type="checkbox"/> Plumbing |
| <input type="checkbox"/> Data & Analytics | <input type="checkbox"/> Pool Services |
| <input type="checkbox"/> Design / Print Services | <input type="checkbox"/> Realtor |
| <input type="checkbox"/> Document Processing | <input type="checkbox"/> Reserve Studies |
| <input type="checkbox"/> Electrical / Lighting | <input type="checkbox"/> Restoration Services |
| <input type="checkbox"/> Elevators | <input type="checkbox"/> Roofing & Gutters |
| <input type="checkbox"/> Engineering | <input type="checkbox"/> Security Products & Services |
| <input type="checkbox"/> Environmental Services | <input type="checkbox"/> Telecommunications |
| <input type="checkbox"/> Flooring | <input type="checkbox"/> Utility & Energy Services |
| <input type="checkbox"/> General Contractor | <input type="checkbox"/> Waste Management Services |
| <input type="checkbox"/> Heating, Ventilation, Air Conditioning | <input type="checkbox"/> Websites & Software |
| <input type="checkbox"/> Insurance | <input type="checkbox"/> Windows & Doors |
| <input type="checkbox"/> Janitorial | <input type="checkbox"/> Other / Please describe: _____ |
| <input type="checkbox"/> Lake & Pond Management | _____ |
| <input type="checkbox"/> Landscaping / Lawn Care | _____ |

PAYMENT INFORMATION

If you plan on calling with this info, we'll still need this form sent in in order to hold your place.

TYPE (Make checks payable to CAI-RMC)

CHECK VISA M/C AMEX DISC

_____ CARD NUMBER

_____ EXPIRATION CVV BILLING ZIP CODE

_____ NAME ON CARD

ACKNOWLEDGEMENT & AUTHORIZATION

X _____

Please remit this form ELECTRONICALLY via fax or email ONLY and payment (you may call in credit card payment by phone) to:

CAI-RMC • 6105 S MAIN ST, SUITE 200 • AURORA, CO 80016
Fax: 720-943-8618 • Phone: 720-943-8606 • bridget@HOA-Colorado.org

2015 CAI-RMC Mountain Conference and Trade Show Rules & Guidelines

1. General Definitions: The term "Event" refers to the CAI-RMC Mountain Conference and Trade Show. The Event is owned, produced and managed by the Community Associations Institute - Rocky Mountain Chapter of the (CAI-RMC). The term "Exhibitor" refers to the organization or person that applied for and has been granted exhibit space rental and such applicant's officers, directors, shareholders, employees, contractors, agents and representatives. The term "Venue" refers to the management of the facility in which CAI-RMC has leased or contracted space to execute the event.

2. Application to Exhibit: Receipt by CAI-RMC of signed Registration Form and Contract for exhibit space will constitute a binding contract ("Agreement"). CAI-RMC reserves the right to reject application for space for any reason. If Exhibitor changes management or is purchased by another company/organization, Agreement becomes binding on such company/organization.

3. Exhibit Space Assignment: CAI-RMC Mountain Conference "Presenting Sponsors" shall have first choice of exhibit space, followed by firms that have achieved "Platinum Sponsors" status as defined in this year's Sponsorship Menu. Booths are reserved on a first-come, first-serve basis starting at 10:00am on July 28, 2015. Reservations will be honored only after receipt of signed Registration, credit card payment, check payment or credit card number to hold booth. CAI-RMC shall act in good faith to honor Exhibitor preferences. CAI-RMC reserves the right to change the location assigned to Exhibitor at any time as it may, in its sole discretion, deem necessary in the best interest of the Event. Exhibitor not sublet or permit the use of all or any part of the exhibit space or any equipment provided by CAI-RMC.

4. Exhibit Space Specifications: Standard and Premium Booths: Each booth space shall be approximately 7' wide and 7' deep. Exhibit space IS NOT "PIPED AND DRAPED." Booth space includes a 6' draped table; two chairs; and wastebasket. **NOTE FOR LARGE DISPLAYS: Please notify the CAI-RMC office before the show if you have a larger exhibit as it may impact your booth location. Each booth includes one staff admission. Additional staff require payment of fee per person according to fee schedule.

5. Exhibit Operation, Decor and Conduct/Right of Entry and Inspection: (A) No adhesive-backed promotional items may be distributed or used at Event; (B) All decorating materials must be constructed of flameproof material or treated with an approved fire retardant solution; (C) No decorations of any kind may be fastened to ceilings, painted surfaces, columns, walls or windows; (D) Decorations may not block doors, fire extinguishers, sprinklers, emergency equipment signage, emergency exits or lighting systems; (E) Signage may not extend beyond the perimeter of the booth space; (F) Height of displays are limited as follows: (i) from the back wall 5' toward the aisle, the display may be no higher than 8'; (ii) from the midpoint out to the aisle, the display may be no higher than 4'; (G) The entire cubic content of Booth may be used to the maximum allowable height of 10' (H) The use of helium-filled balloons is prohibited; (I) Interference with the lighting, visibility and space of other exhibitors is prohibited; (J) The use of objectionable amplifying or lighting equipment is prohibited; Self-supported audio equipment must be directed inwardly so not to pose a sound level nuisance to other exhibitors; (L) Exhibitors may not schedule private functions or events which conflict with officially scheduled CAI-RMC events; (M) Other than service animals, the use of live animals is prohibited in Event; (N) Exhibitors may not use strolling entertainment, nor distribute samples, magazines, business cards or advertising materials in any area outside of contracted exhibit booth space during Event hours; (O) Use of "Segways" or similar equipment is prohibited unless used as a disability aid; (P) It is Exhibitor's responsibility to ensure that models' and/

or artisans' appearance and dress will not be offensive to modest tastes; (Q) Food and beverage may be dispensed from Exhibitor's booth within the following guidelines: (i) Distribution area must be kept clean and attractive; (ii) All attendees must have opportunity to receive samples; (iii) Any food and beverage distributed must be coordinated with the Event facility. Exhibitors agree to abide by all facility rules and exhibit display guidelines. Exhibits not conforming to these guidelines, or which in design, operation or otherwise, are deemed objectionable by CAI-RMC in its sole discretion, will be prohibited. If Exhibitors engage in any conduct in violation of the rules and or applicable laws, CAI-RMC reserves the right to cancel Exhibitor's space without further notice and without obligation to refund monies previously paid and to resell exhibit space assigned. CAI-RMC further reserves the right to reject Exhibitor's application to exhibit in future shows of CAI-RMC. Further, CAI-RMC in its absolute discretion shall have the right at anytime to enter and inspect the area occupied by Exhibitor. Exhibitors and their representatives shall at all times conduct themselves in a professional manner and shall not disparage or defame fellow exhibiting companies, CAI-RMC, CAI or the employees of aforementioned organizations or engage in other activities detrimental to Event.

6. Security: Exhibitors and representatives must be registered. Admission to Event will be by badge only. The safekeeping of Exhibitor's property shall remain the responsibility of Exhibitor.

7. Exhibitor Representation: Each booth purchase includes registration for one full access to Event. Any additional Exhibitor representatives attending for all or part of the day may be registered at the reduced price published on the order form.

8. Cancellation by Exhibitor: All requests for cancellation or reduction of exhibit space must be made in writing and shall become effective upon receipt by CAI-RMC. Full refund or waiver of all Event fees less a \$100 administrative fee will be granted if written notice is received by CAI-RMC no later than August 31, 2015. Commencing September 1, 2015, no fees shall be waived nor shall refunds be made.

9. Cancellation or Postponement of Event: It is mutually agreed that if Event is cancelled for any reason this Agreement will be automatically terminated and CAI-RMC will determine an equitable basis for the refund of a portion of all of the exhibit fees, after due consideration of expenditures and commitments already made.

10. Payment of Debts: Exhibitors must make required payments for exhibit space. Exhibitors are further responsible for ensuring that there are not outstanding amounts owed by them to CAI-RMC. If all payments and outstanding amounts are not paid in full by September 1, 2015, CAI-RMC retains the right to cancel Exhibitor's space upon written notice and without obligation to either refund previously paid amounts or waive balance due. Exhibitors may not move into their exhibit space until payment in full is received.

11. Exhibit Space Occupancy: Any Exhibitor that fails to occupy and setup its assigned exhibit space by the end of published setup hours, leaves its space unattended during Event hours or begins dismantling of exhibit space prior to the close of Event by CAI-RMC, may forfeit its right to exhibit space and its eligibility to exhibit at future CAI-RMC events.

12. Handing and Storage: Exhibitor shall make its own arrangements for shipment, delivery, receipt and storage of such materials and empty crates. Such arrangements may be made though the Event facility by the Exhibitor.

13. Exhibiting Codes and Agreements: Exhibitor hereby agrees to be bound by all exposition rules and

regulations outlined here and any additional rules, regulations and information as may be adopted by CAI-RMC or Event facility. Exhibitor further agrees to adhere to and be bound by (i) all applicable fire, utility and building codes and regulations of Event facility; (ii) any rules or regulations of said facility; (iii) the terms of all leases and agreements between CAI-RMC and the managers owners of said facility; (iv) the terms of any and all leases and agreements between CAI-RMC and any other party relating to Event; (v) all federal, state and local laws, ordinances and rules; without limiting the foregoing, Exhibitor shall construct its displays to comply with the Americans with Disabilities Act. Exhibitor shall not, nor shall Exhibitors permit others to, do anything to its exhibit space or do anything in Event facility which would cause a difference in conditions from those previous approved by the insurance carries of CAI-RMC, or the owners or managers of said facility, which will in any way increase premiums payable by any of said parties, and Exhibitor shall be responsible any such increase resulting from violation of this section.

14. Listing and Promotional Materials: By exhibiting at Event, Exhibitor grants CAI-RMC a fully paid, perpetual, nonexclusive license to use, display and reproduce the name of Exhibitor in any directory or listing of Event exhibitors and to use such names in promotional materials. CAI-RMC shall not be liable for any errors in any listing or for omitting any Exhibitor from any directory or listing pertaining to Event.

15. Liability and Insurance: This Agreement shall not constitute or be considered a partnership, employee-employee relationship, joint venture or agency between CAI-RMC and Exhibitor. Exhibitor hereby agrees to and does indemnify, hold harmless and defend CAI-RMC, its officers, directors, employees, agents, affiliates and subsidiaries (collectively, "Indemnified Party"), from and against any and all liability, responsibility, loss, damage, cost of expense of any kind whatsoever (including but not limited to cost, interest and attorney's fees) which any Indemnified Party may incur, suffer, be put to, or be required to pay, incident to or arising directly or indirectly from any act or omission by Exhibitor or any of its employees, servants or agents. Exhibitor agrees that the Indemnified Party shall not be responsible in any way for damage, loss or discretion of any property of Exhibitor or injury to Exhibitor or its representatives, agents, employees, licensees or invitees. Exhibitors must obtain insurance policies covering exhibit materials at Event. Exhibitors must also have public liability, bodily injury and property damage insurance. Such insurance shall name Event facility and CAI-RMC as additional insureds. Upon request, Exhibitor shall provide a certificate of insurance to CAI-RMC.

16. Limitation of Damages: In no event will an Indemnified Party be liable to Exhibitor, whether in contract or tort, for any amount in excess of the exhibit space rental fee in relation to any damages, including lost profits arising out of or relation to Event, the rental of exhibit space, the conduct of CAI-RMC, any breach of this Agreement or any other act, omission or occurrence.

17. Protection of Exhibit Facility: Exhibitor is expressly bound, at its expense, to promptly pay for or repair any and all damage to the exhibit facility, booth equipment or the property of others caused by Exhibitor or any of its employees, agents, contractors or representatives.

18. Interpretation and Enforcement: CAI-RMC has full power to interpret and enforce all regulations for Event and the power to make amendments and/or further regulations that are considered necessary for the proper conduct of Event. Such decision shall be binding on all Event exhibitors. Failure to comply with any rule or regulation may be sufficient cause for CAI-RMC to require immediate removal of the offending exhibitor and may result in forfeiture of all further rights at future events sponsored by CAI-RMC, together with all fees paid. CAI-RMC may lease any space so forfeited to another exhibitor.